

Student – Activating the User Account and Using Kurzweil

1. Student completes Reasonable Accommodation process with LDC.
2. Student completes and signs Kurzweil Terms of Use and User Agreement.
3. Student will receive an email notifying them that an account has been created. The email will be from Kurzweil Customer Service (customerservice@kurzweiledu.com) with the subject line – *firefly Account Activated!*
4. Student follows the prompts in the email to activate their account.
Student logs in at <http://www.fireflybykurzweil.com/> and manually changes password to a secure password of their choosing.
5. Activation Complete
6. **Use of Kurzweil 3000/Firefly –**

Student will be able to login using their username and password.

Firefly access anywhere via internet browser at <http://www.fireflybykurzweil.com/>

Kurzweil 3000 access on registered device/student computer follow the steps below to download

Kurzweil 3000 Web License for Windows or Macintosh

On a computer with Kurzweil 3000 Web License for Windows or Macintosh installed, you can log into Kurzweil 3000 with your **firefly** username and password. For information on using Kurzweil 3000, please feel free to watch our **How To Videos:** <http://www.kurzweiledu.com/how-to-videos.html>

If you need Kurzweil 3000 software on your computer, you can download and install from one of these locations: Macintosh — www.kurzweiledu.com/k3mac or Windows — www.kurzweiledu.com/k3win. Videos on how to install each can be found at the location listed above.



Kurzweil 3000[®] *firefly*



Hello John,

A new **student** account has been created for you as part of Harvard University's implementation of Kurzweil 3000 — **firefly** Web License!

Please save this important email for your records.

Your Kurzweil 3000 — *firefly* login information:

Organization: Harvard University
Username: jsmith549
Password: temp123

The *firefly* website

Access **firefly** at: <http://www.fireflybykurzweil.com/>. You can use **firefly** to browse through your Universal Library and read Kurzweil or text files directly from a computer's web browser.

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If you need Kurzweil 3000 software on your computer, you can download and install from one of these locations: Macintosh — www.kurzweiledu.com/k3mac or Windows — www.kurzweiledu.com/k3win. Videos on how to install each can be found at the location listed above.

The *firefly* iPad app

With our [firefly iPad app](#) and your **firefly** username and password you will be able to access your Universal Library and read Kurzweil or text files directly on your personal iPad.

Need help?

Please talk to your teacher or coordinating staff member for help using Kurzweil 3000 with **firefly**.

Sincerely,

Kurzweil Education Customer Services

Example - Email notification from Kurzweil Customer Service that a User Account has been created.